



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

October 21, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: Mayor Pro Tem Mike Chalk.

Staff Members Present: Clyde Holt, Town Attorney; Whitney Ledford, Town Clerk; Brian Bowman, Communications Director; Lawrence Capps, Police Chief; Chris Hills, Development Services Director; Candler Thornton, Fire Lieutenant; Megan Thornton, Recreation Program Supervisor; Chris Miller, Fire Captain; Tim Guffey, Fire Chief; Ronnie Privette, Fire Fighter; Neil Brantley, Fire Captain; Johnathan Burgess, Fire Lieutenant.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME
Welcome by Mayor Killen.

INVOCATION
Invocation by Councilor Swan.

ITEM I. ADOPTION OF AGENDA
...Motion by Councilor Young to adopt the agenda. Motion seconded by Councilor Roberson and carried unanimously.

ITEM II. APPROVAL OF MINUTES
...Motion by Councilor Roberson to approve the minutes from October 5, 2015. Motion seconded by Councilor Swan and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Academic Improvement Recognition for Knightdale High School of Collaborative Design.

Mayor Killen commended Knightdale High School of Collaborative Design for their culture of excellence and presented a banner to Principal Dr. Argent and student which recognize these vast academic improvements.

Dr. Argent thanked the Council for the banner and the honor of being recognized for academic improvements.

B. Recognition of Candler Thornton's Promotion to Lieutenant

Fire Chief Tim Guffey recognized Candler Thornton's promotion from Fire Fighter to Fire Lieutenant and highlighted many of his achievements.

Mayor Killen called for a short recess at 7:10 p.m.

The meeting resumed at 7:11 p.m.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Brandon Westbrook of 704 Mailman Road expressed concerns about street lights for Knightdale Boulevard, sidewalk improvement needs throughout the Town, and aesthetic/design issues along the roads and greenway.

Mayor Killen addressed Mr. Westbrook explaining that the Town appreciates his concerns and is currently working on several of the items he presented.

Development Services Director Chris Hills presented additional information to support how the Town is working on improvements in question.

No one else approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2016 02

Adopt Budget Amendment 2016 02.

B. Disaster Debris Monitoring

Authorize the Town Manager to execute the Cooperative Purchasing Agreements for Disaster Debris Monitoring.

...Motion by Councilor Tripp to adopt the Consent Agenda. Motion seconded by Councilor Roberson and carried unanimously.

ITEM VI. LAND USE REVIEW BOARD REPORTS

None at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

Cardinal Charter School
ZMA-5-15

Public Hearing continued at 7:26 p.m.

Development Services Director Chris Hills reviewed the request to rezone a parcel from Neighborhood Mixed Use to Neighborhood Mixed Use Conditional District in order to build the two story charter school discussed at the previous meeting. Mr. Hills explained that there may be some amendments to the site plan after the North Carolina Department of Transportation conducts a Traffic Impact Analysis. In addition, some of the site improvements that were purposed are still under consideration. The Land Use Review Board requested further investigation into certain aspects of this plan before moving forward. Therefore, Mr. Hills requested Council continue the public hearing to the November 2, 2015 meeting until the Traffic Impact Analysis is approved. Mr. Hills answered questions from Council.

Project Manager Chris Bostic of Kimley-Horn provided Council with additional information.

No one else approached.

...Motion by Councilor Swan to continue the Public Hearing at 7:34 p.m. and continue ZMA-5-15 to the November 2nd Town Council

meeting. Motion seconded by Councilor Young and carried unanimously.

ITEM VIII. SET PUBLIC HEARINGS
None at this time.

ITEM IX. TOWN ATTORNEY
Nothing at this time.

ITEM X. OLD BUSINESS
Nothing at this time.

ITEM XI. NEW BUSINESS
Nothing at this time.

ITEM XII. OTHER BUSINESS
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering
Councilor Tripp commented that this committee did not meet.

B. Finance
No report.

C. Public Safety
Councilor Roberson shared notes pertaining to both the Police Department and the Fire Department.

The Police Department will be hosting CALEA assessors in November, a phone-in session will take place during this process, and applications for the Community Policing Advisory Board were reviewed.

The Fire Department will soon be utilizing the FEMA grant funds, Human Resources is working to get the vacant firefighter position filled, a fire substation in Knightdale was discussed, and the committee reviewed the Vehicle Injury Prevention program.

Councilor Roberson and Fire Chief Tim Guffey shared positive feedback that was received after the V.I.P. program at Knightdale High School.

D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS


...Motion by Councilor Roberson to enter closed session at 7:41 p.m. for a personnel matter regarding the Town Manager's review. Motion seconded by Councilor Young and carried unanimously.

ITEM XV. ADJOURNMENT

...Motion by Councilor Tripp to adjourn at 8:20 p.m. Motion seconded by Councilor Young and carried unanimously.



Mayor Pro Tem Mike Chalk



Town Clerk Whitney A. Ledford